**附件2-9：**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **工作餐审批表** | | | | | |
| 就餐时间 |  | 就餐金额 |  | 人均金额 |  |
| 就餐事由 |  | 就餐人数 |  |
| 就餐人员名单 | | | | | |
|  | | | | | |
|  | | | | | |
| 负责人**：** | | | | | |